



Announcement of International Affairs Division, Khon Kaen University

The International Affairs Division (IAD) is now recruiting a foreign staff for the position of foreign expert or consultant, to be a part of our proactive team to expand international collaboration, facilitate international research grants, develop international academic relations, and to encourage international activities.

Position:	One foreign expert/consultant
Based:	International Affairs Division, KKU
Working Hrs:	08.30-16.30 hrs. from Monday-Friday
Period:	Around Mar.1 - Sep. 30, 2020
Salary:	35,000-45,000 Baht
Responsibilities:	<ul style="list-style-type: none">➤ Facilitating international research grants➤ Proofreading or editing manuscripts, newsletters, speeches, letters, announcements, papers, and other relevant documents➤ Coaching or consulting with a focus on international collaboration (MOUs)➤ Training English courses➤ Launching international activities➤ Capacity & network building to international staff➤ Consulting & driving KKU to have better rankings and reputation
Qualifications & Experience:	<ul style="list-style-type: none">➤ Master or PhD in any fields➤ English native speaker or any nationality with excellent English performance➤ Experience in international collaboration & academics➤ Minimum 3 years work experience in teaching or education➤ Good strategic mindset & positive attitude➤ Computer literature skills➤ Good Thai communication skills would be advantageous➤ Willing to work hard and able to handle multiple tasks

Requirements:

- Updated resume or portfolio
- A copy of passport with visa page or a copy of citizen ID
- A photograph taken within the last 6 months
- A copy of university degrees and transcripts
- A valid medical certificate

Candidates can submit a letter describing areas of expertise or interest, a resume with all relevant documents via E-Mail: saowana@kku.ac.th until **February 15, 2020**. Selected candidates will have an interview around the 4th week of February 2020. For more information, please contact Ms. Saowanee Namthachan, Tel. 043-202-059 /saowana@kku.ac.th